



Using ChatGPT For NDIS Service Providers

WEBINAR – WEDNESDAY 10TH MAY 1PM AEST

**TAKE HOME SUPPLEMENTARY
NOTES FOR ATTENDEES**



Presented by Vanessa Browne,
General Manager, [2Brownies](#)

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Getting Started With ChatGPT

Sign up at: <https://chat.openai.com>

Or read a step-by-step guide on how to sign up and get started here:
<https://www.2brownies.com.au/chatgpt-for-beginners>

The following prompts were used in our webinar today:

SOCIALS PROMPTS

Days to Celebrate

I am an NDIS service provider running Facebook and Instagram social media accounts. Could you please suggest some known "days of the year" that are noted in Australia that I could create a post about? For example, International Women's Day. What other international (or Australian national) days could I post about? (Please be creative - the days don't have to relate to disability directly).

Could you please write a post for each of these 14 days? Please use a friendly and casual tone and include relevant hashtags and emojis.

Thank you. Please write these again in Australian English spelling. Please place these in a table with the title of the day on the left and post on the right.

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SOCIALS PROMPTS

Facts About The NDIS

What about the NDIS. How about we create some posts with interesting facts about the NDIS. Please provide posts on 10 little known facts about the NDIS, with a focus on the difference it's making to the lives of so many Australians.

Could you please write these again. Be more specific, rather than making broad statements. We're looking for specific facts about the NDIS. What are some interesting things about the NDIS that ordinary people might not know? Please tailor the hashtags to each post.

Promoting My Business

Thank you! My business (ABC Care) offers the following NDIS supports: assist daily living, travel and transport, household tasks, community participation, group / centre activities, community nursing and personal activities / personal activities high. Could you please write 10 posts that I could use on social media to promote these services. You can talk about more than 1 service at a time or mix it up. Please use a friendly and casual tone. The call to action will be to call us on 1300 130 130 or if relevant, to learn more on our website. Please use Aussie spelling.

Could you please write these again and be a little more creative. These all sound quite similar. I'd rather the focus be on participants rather than talking about ABC Care, so please change the focus of the post slightly.

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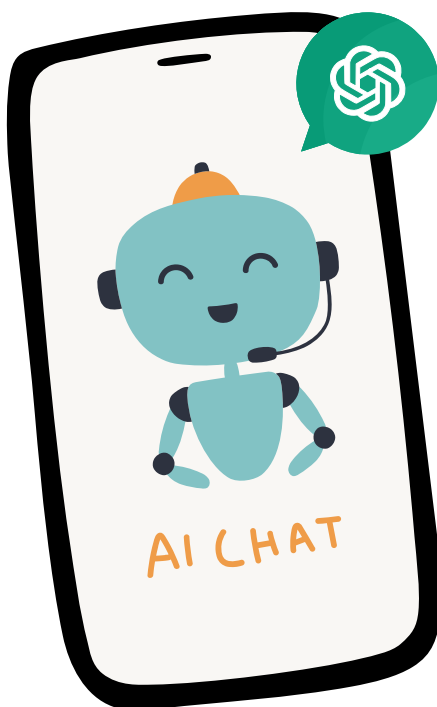
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SOCIALS PROMPTS New Staff Member

Thank you. Could you please write a post for me - this will go on Facebook and LinkedIn. This post welcomes Hanh Nguyen to the team. Hanh is a support coordinator in our Perth office.

Hanh is a male. Please write this again and encourage people to call to chat to Hanh regarding their questions about support coordination. Please also make this post shorter - no more than 1 very short paragraph.



Inspirational Quotes

I'd like to create some graphics for social media which display a quote about disability. Could you please suggest 10 quotes I could use along with the person who said it. Please use a table format. Be creative - the quote doesn't have to directly mention disability. It can be about achieving your goals, living an empowered life or similar.

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OUTREACH / EMAILS Referral Partnerships

I am an NDIS service provider called ABC Care. My name is Vanessa Browne, the General Manager. I need to start a program of cold email outreach to support coordinators, plan managers, community stakeholders and allied health providers in my area of Melbourne to introduce them to my business and request a chat to see if we could work together as referral partners. My website is abccare.com.au and my phone number is 1300 130 130. Could you please write an introduction email I could use to send to people in the above suggested cohorts? Please use a friendly and conversational tone - not too stuffy. No more than 3 short paragraphs. Please use Australian spelling.

Thank you. Could you please write this again and make it a little less about us and a little more about them. The focus needs to be on us hearing about what they do as much as them hearing about us. Please mention we have capacity to take on new participants.

If the recipient doesn't respond, I need to send a follow up email reminding them about us. This will be sent a month after the first email. Please keep it simple and casual. We would like to catch up for a quick phone call.

Please write this again. Please insert a placeholder somewhere in the email body where I can mention the recipient's name.

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OUTREACH / EMAILS Participant Onboarding

Please suggest an email I can send to participants who have signed up to receive disability support from ABC Care. This would be an onboarding email.

DOCUMENTS AND PLANS Planning Your Participant's Day

Please provide a meal plan for today. I need 3 meals for an NDIS participant who is allergic to dairy. Please include a good amount of vegetables and fruit. Breakfast should require no cooking, lunch should be prepared in 20 minutes or less and dinner in 30 minutes or less. Please only include ingredients easily found in a local Australian supermarket. I don't want to spend more than \$10 for the ingredients.

Please suggest something else for dinner. The participant doesn't like spicy food.

Thank you! Please create a shopping list for all of the above, excluding common pantry items.

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DOCUMENTS AND PLANS Welcome Pack Documents

My name is Vanessa Browne and I'm the general manager at ABC Care, an NDIS service provider in Melbourne. We provide core supports, capacity building and supported independent living services to participants. I need to create some onboarding documents. I'd like your help to write these. We'll take this in stages. Please ask questions as we go along to make the documents as good as they can be. Do you understand?

Firstly, please write our processes for participants to give feedback or make a complaint and how people with concerns can contact the NDIS Commission to make a complaint.

Please write another section of the onboarding pack as follows: The way you will treat participants' personal information, including what will be collected and why; how this information will be stored and used; how each participant can access or correct information held about them; as well as your commitment to treating that information confidentially.

How could we make this privacy document better?

Please write this document again, incorporating all of the suggestions above.

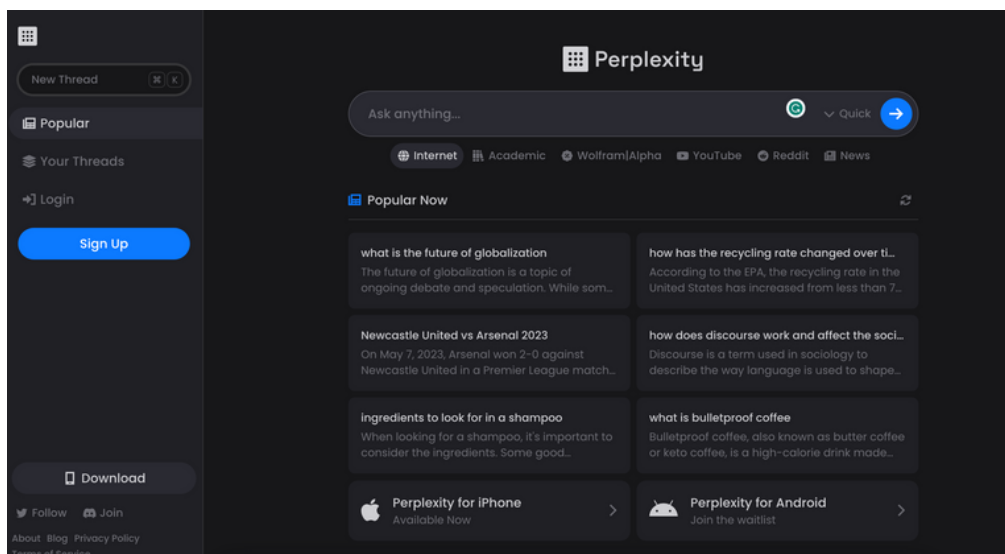
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PERPLEXITY.AI

Perplexity.ai is useful when you need an answer on a topic that occurred from 2021 onwards. Perplexity.ai has access to the internet and can interpret and summarise current information.



Pricing Updates

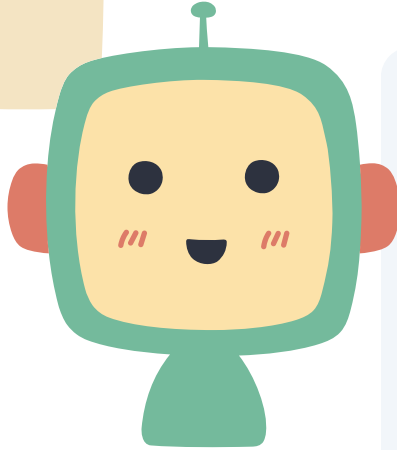
Please explain the new NDIS pricing arrangements announced on 5th May. I'd like to know what the changes are and how they affect NDIS service providers. Please use a bullet list.

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**Thank
you!**



Thank you for attending today's webinar! Best of luck with ChatGPT and remember: there's no right and wrong.

Just talk to ChatGPT as if it were a human and experiment with what it's providing. We've only just scratched the surface!

Are there other topics you'd like to see covered by 2Brownies in future webinars? Call Ness anytime on [1300 608 114](tel:1300608114) or email us at hello@2brownies.com.au with your suggestions.



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